



DOWNLANDS COMMUNITY SCHOOL
Dale Avenue
HASSOCKS
West Sussex
BN6 8LP

11 – 16, mixed, NOR – 1170

Learning is at the heart of everything that we do
“This is an outstanding school” – Ofsted January 2017

Deputy Designated Safeguard Lead

Grade 8 Point 20 £25,295 per annum - Actual pro rata starting salary £20,154 for days and hours worked rising to £22,234 by incremental progression
Term time only. 35 hours per week. Hours: 8.30 am – 4.30 pm (with unpaid lunch break)
Start date: 3rd As soon as possible

Are you determined to challenge and resolve complex social and emotional issues that are harming children?

Do you have:

- Excellent empathy and emotional intelligence?
- Excellent listening skills?
- Excellent ability to respond clearly, calmly and follow procedure in stressful situations?
- Measured calmness and ability to diffuse emotional situations?
- Precise clarity and confidence in giving direction?
- Determination in following professional conviction?
- Excellent interpersonal skills?
- Meticulous monitoring and recording?
- Confident communication with parents and other professionals?

Your duties would typically include:

- Updating school safeguarding policy and procedure in line with legislation
- Applying WSCC and Downlands Community School safeguarding procedures to all safeguarding concerns raised in the school
- Maintaining safeguarding records and information systems
- Ensuring child protection concerns are communicated to the appropriate parties
- Managing a team of professionals supporting the wellbeing of students in school
- Maintaining a dialogue with external agencies for all concerns that have been forwarded to external agencies
- Responding to safeguarding incidents in school and those reported to the school
- Liaison with parents / carers and outside agencies

It is expected that the Deputy Designated Safeguard Lead will be able to show initiative with sound judgment as to when to act independently and when to refer to the Designated Safeguard Lead.

The closing date for applications is **midday on Friday 13th September**. Interviews are expected to be held soon after.

Further details, application and safer recruitment forms can be downloaded from our website <http://www.downlands.w-sussex.sch.uk> or from our HR Officer, Phone 01273 847734 email: mhill@downlands.org

Downlands is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.