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Headteacher: Mr M Wignall

November 2018

Dear Parent/Carer

### Art Trip to Paris

Thank you for all payments you have paid towards the Art Trip to Paris; you should, by now, have paid £125. Could you please arrange to pay the next instalment of £100 before we break up for the school holidays and the final instalment of £100 by 14 January.

Please could you forward a copy of your child's passport and EHIC card to school by 8 February 2019. We will also need to have the original passport and EHIC card by 18 March 2019.

Yours faithfully

A handwritten signature in black ink that reads 'J Moss'.

J Moss

Head of Teaching & Learning/ Creative Arts

