



Dale Avenue, Hassocks, West Sussex, BN6 8LP

Telephone: 01273 845892

Facsimile: 01273 846358

E-mails: [office@downlands.w-sussex.sch.uk](mailto:office@downlands.w-sussex.sch.uk)  
[head@downlands.w-sussex.sch.uk](mailto:head@downlands.w-sussex.sch.uk)

Headteacher: Mr M Wignall

### SCHOOL FUND

Name of Pupil: ..... Tutor Group: .....

\* I have made a donation of £..... using the online payment system (available late August).

\*I have completed the form alongside to set up a standing order for £..... per month / per year until September 201 .....

\*I am unable to use the online system so enclose a donation of £..... cheque / cash in a marked envelope (please delete as appropriate)

Please make cheques payable to "DOWNLANDS SCHOOL FUND"

#### **Gift Aid**

In order that we may claim Gift Aid please write your full name and address below:

Name: .....

Address: .....

.....Post Code: .....

Using Gift Aid means that for every pound you give we get an extra 25 pence from the Inland Revenue, helping your donation go further.

To qualify for Gift Aid what you pay in income tax or capital gains tax must at least equal the amount we will claim in the tax year.

\*I would like this donation and all future donations to be "Gift Aided" until I notify you otherwise: (Tick if appropriate)

Parent/Carer Name (Block Capitals): .....

Parent/Carer Signature: .....

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Payment Instructions for School Fund Scheme  
(Strictly Confidential)**

**Form 1 - Standing Order Mandate**

Please pay by banker's standing order, cancelling any previous instructions regarding this payee:

Pay To - (Bank): HSBC  
Sort Code: 40 23 17  
Account Number: 81011898  
Account Name: DOWNLANDS SCHOOL FUND  
Amount (Figures)  
Amount (Words)  
Date of First Payment:  
Date of regular payment:  
Frequency: Monthly  
Yearly  
Reference: DONATION

Until further notice or (enter final date) payment ..... and debit my account accordingly:

My Bank:  
My Bank's Postal Address:  
Name of my account:  
Sort code:  
Account number:

I hereby authorise you to set-up this standing order payment on my account:

Signed: ..... Date: .....

Name (Block Capitals): .....

Address:

Telephone: