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Headteacher: Mr M Wignall

September 2018

Dear Parent/Carer,

Geography Trip to Iceland – 10-14 April 2019

Thank you very much for your continued payments towards the trip; up until this point you should have paid £540, with the next payment due on the 21 September. I am writing to update you on a few aspects of our exciting trip. Attached is also a reply slip which will need your attention.

Documentation:

Please supply a **copy** of both your son/daughter's passport and EHIC (European Health Insurance Card). This needs to be done for the two following reasons:

- To pass details on to our travel agent, Discover the World, to allow flight details to be confirmed.
- To ensure that all passports are in date (and continue to be so until 6 months after our return).

Please send the **copy** of your son/daughter's passport and EHIC in a sealed envelope labelled 'Iceland 2019 – Passport Copies' and deposit them in the trips box with the attached reply slip by **28 September**.

Medical Conditions & Dietary Requirements

Please complete the attached slip detailing any medical conditions or dietary requirements your daughter/son may have and return by 28 September.

Trip Hoodies

I would like to gauge interest on a trip hoodie. Whilst I appreciate the extenuating costs of the trip, a hoodie is a fantastic memento of the trip. Moreover, when all students are wearing the same hoodie, travelling through airports and busy tourist sites is much easier! The cost of this is likely to be around £25, to include a nickname on the reverse. If you would be interested in ordering a hoodie, please indicate on the below reply slip. If there is enough interest, I will send a further letter out this term.

Trip Meeting

I am proposing a parents meeting to disseminate final pieces of information. The proposed date for this is Tuesday 12 February 2019, starting at 6pm in the main hall. This meeting should last no longer than 45 minutes, but it would be beneficial if all parents could attend. Please indicate if you are able to attend on the reply slip.

Yours faithfully

Mr M Smith
Trip Leader/International Schools Co-ordinator



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Student: **Tutor Group:**

I attach a copy of my child's passport

I attach a copy of my child's EHIC card

Any medical requirements:

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Any dietary requirements:

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Emergency Contact 1 Name:

Tel:

Emergency Contact 2 Name:

Tel:

I am able to attend the parents meeting on Tuesday 12 February 2019

I am unable to attend the parents meeting on Tuesday 12 February 2019

I would be interested in purchasing a hoodie for the trip.

I would not be interested in purchasing a hoodie for the trip.

Signed: (Parent/Carer)