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Headteacher: Mr M Wignall

April 2019

Dear Parent/Carer

### Key Stage 3 Art

As part of the Key Stage 3 curriculum, it is important that your son/daughter has a good quality sketchbook which will be used throughout the academic year. The art department would like to offer all parents the opportunity of purchasing an A4 hardback sketchbook for the price of £2.50. A similar sketchbook in the art shops would cost considerably more.

This can be paid on line or by returning a cheque made payable to 'Downlands School Fund' in an envelope marked 'KS3 Art sketchbook' no later than 7 June 2019. If you wish to purchase a sketchbook please return the slip below and make the payment as above. **If you pay on line you do not need to return the slip below as we have a record on our system of your order.** You may of course wish to purchase your own sketchbook in time for the start of the new academic year.

Yours faithfully

Ms J Moss  
Head of Creative Arts

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**Please return to the trips box in Reception no later than 7 June**  
**Attn: Ms Moss**

I wish to order an **A4 hardback sketchbook** for my son/daughter .....  
**in tutor group** .....

- I have paid £2.50 online
  - *I am unable to pay online and enclose a cheque / cash for £2.50*
- (please delete as appropriate)

Signed ..... Date .....

