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Headteacher: Mr M Wignall

4 September 2018

Dear Parent/Carer,

### Use of Student-Owned Internet Enabled Devices in School

At Downlands we regularly review the latest developments in technology with a view to utilising them to enhance the quality of teaching and learning.

We have made considerable investment in a state of the art site-wide wireless system (WiFi). This opens up new possibilities for the use of technology in all lessons. We are investing in mobile devices for use by students across the curriculum. We are aware, however, that students increasingly have internet-enabled mobile devices that they may wish to use on permitted occasions in lessons.

Before we authorise the use of student devices, the terms and conditions listed below must be agreed to by their parent or carer. Please consider these carefully before giving your permission by signing and returning the attached slip.

The terms and conditions apply to all mobile internet enabled devices, comprising of, but not exclusively: iPads, iPods, laptops, smartphones or tablets.

If you wish your child to be able to access the internet using their own devices in school, then you will need to give your consent, on the understanding that:

- The school does not take any responsibility for the loss or damage of any student-owned device. Students will be responsible for the safety of their devices in school and when travelling to and from school.
- There will be no facility in school for students to charge their devices. They are responsible for ensuring that any device is fully charged for use.
- Access to the Wi-Fi is conditional on all users agreeing to abide by the AUP (Acceptable Use Policy). All students will have signed an AUP form upon entry to the school. This emphasises what is 'acceptable use of the school's computer network' and highlights what is NOT acceptable. A copy is available on the school website in the 'Schools Policies' section of the 'About' tab.
- This does not change the school's current policy on the use of mobile phones for messaging or calling, which states that their use is forbidden at any time on the school site.



- Lessons where the use of students' mobile devices is permitted will be agreed in advance by the teacher and communicated clearly to the pupils. Students must not assume that the use of mobile devices is permitted in every lesson.
- Every device will need to be registered with our technical team prior to use.
- Any infringement of the AUP may result in access to the all of the school computer networks being withdrawn.
- This policy will be reviewed and could be withdrawn or amended in the future.

If you wish your child to be authorised to use mobile devices in school for the purposes of accessing the internet, please complete and return the form at the bottom of this letter. Students will be informed when they can register their device with our technicians on receipt of a completed reply slip.

## E Safety

Some websites used in school may require registration. Students' school email accounts will be used for this. Forums may feature as part of approved websites. All students and parents are reminded of the importance of adhering to the principles of e-safety outlined below:

- keep personal information private
- consider the long-term implications of any content posted online
- do not upload or post inappropriate, offensive or illegal content to their own or other online spaces
- read and adhere to any website's terms of conditions of use – including those around age restrictions

E Learning is taught as part of the curriculum. There is a comprehensive guidance on e-safety on the <http://www.getsafeonline.org/> website supported by the Department of Education. The Safeguarding Children section has a useful list of tips to ensure children are safe online.



Mr J Chandler  
Assistant Headteacher

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### Student Owned Internet Enabled Devices

Please return this slip with your child. Students will be told when they can register their devices with the school's technical team on receipt of a completed form.

Student name \_\_\_\_\_ Tutor group \_\_\_\_\_

I \_\_\_\_\_ parent/carer give my consent for my child to use their own mobile device in school. I agree to the terms and conditions listed above.

Signature \_\_\_\_\_