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Headteacher: Mr M Wignall

17 December 2018

Dear Parent/Carer

Year 9 Curricular Enrichment Activity Confirmation 19 and 22 July 2019 – Cup Cake Wonder

I am pleased to inform you that your son/daughter will be participating in the above mentioned curricular enrichment activity on Friday 19 and Monday 22 July. We are no longer offering some activities previously advised, due to lack of interest. Students may wear their own clothes for all activities. If your child is absent due to illness on either day, please telephone the school to leave a message to report an absence, before the registration time of your child's activity.

On Friday and Monday students are required to register at **9am** in FT1 (Food Tech Room 1). On Monday students will receive a briefing on the tasks for the two days and we will travel as a group by train to Brighton/Burgess Hill to sample cupcakes and purchase materials required to make our own! Students should bring a packed lunch or money to purchase lunch whilst we are out. On Monday we will be in school making cup cakes, so break and lunch times will be as normal. Both days will finish at 3pm.

The cost of this activity is **£16.00**. This will cover the return train ticket as well as a budget per group to purchase ingredients and packaging materials. Please pay on-line and tick the consent box in SCO Pay to give permission by **Friday 29 March**. If you are unable to pay on-line, please return the reply slip below with cash to the trips box by the same date or attach a cheque made payable to Downlands Community School. Please note that non-payment will result in your child being moved to 'Multisports', which is a free in school activity from 9am until 3pm.

If you have any further questions, please do not hesitate to contact me.

Yours faithfully

Mrs M Colwill
Trip Organiser

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**Please return to the Trips Box by Friday 29 March
CEA – Cup Cake Wonder**

Student : Tutor Group:

- I have paid on-line
- I enclose cash/cheque made payable to Downlands Community School

I agree that my child may participate in the above activity. The school has taken out a *School Journey Insurance Policy* underwritten by AIG Insurance for each pupil attending this activity, though claims arising from a pre-existing condition are exempt. The policy includes fixed levels of benefits in respect of Personal Accident. A copy of the policy schedule is available upon request. Any claim made under this policy does not affect your statutory rights. In respect of legal liability please note the school cannot be held responsible for any loss unless negligent.

Signed (Parent/Carer): Name:

Mobile Number: Date:

