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Headteacher: Mr M Wignall

February 2019

Dear Parent/Carer,

Tuesday 12 February – Butler Cup B

I am writing to let you know that your student has been selected to represent the school in our Butler Cup B team and to request permission for them to compete on Tuesday afternoon – **next week**. Many apologies for the short notice. We will be playing three other local schools at Cophorne Prep School on Tuesday 12 February.

I will be driving our team of four in my car to Cophorne and will need students to meet me in reception at 1.15pm, immediately at the end of Period 4. They should bring a packed lunch, which they can eat on the journey.

I expect to return students to school at around 5 pm but am happy for students to contact you as we are leaving to let you know a more accurate time of arrival back at Downlands as we could be later.

Yours faithfully

Mrs E Morris

Return to Mrs Morris

Tuesday 12 February – Butler Cup B

Name Tutor Group:

My son/daughter is able/ is unable to compete on Tuesday 12 February and have permission to attend.

I confirm that appropriate travel arrangements home from school have been made.

Signed Name.....

Relationship to student

Contact Mobile Number.....

Medical issues or allergies

