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April 2019

Dear Parent/Carer

GCSE PE Moderation Day

As part of the GCSE Physical Education assessment process, we will be conducting our practical moderation on **FRIDAY 3 MAY**. The focus of the day will be for our external AQA moderator to review the grades we have awarded students in a range of activities selected by our moderator

The process is necessary to ensure all centres using AQA are consistent with their allocation of practical assessment grades. Your son/daughter may be required to take part in the moderation; as soon as we have been informed regarding our moderated activities, I will write again to confirm if your son/daughter will be involved.

The moderation will start at 12.00pm and finish at approximately 4.30pm – however, the moderation could over-run and therefore it is important that students are available until 6pm. We will require your son/daughter to be available for the duration of this time period if they are called for moderation. Students must wear their full GCSE PE kit on the day if required. An itinerary of the day will be issued to students involved the first week back after Easter so they understand the structure and timings of the day. We will also run a series of practice moderations in the build-up after Easter; again, we will require your son/daughter to attend these if they have been selected for moderation.

It would be greatly appreciated if you could return the reply slip below to the PE Department to show you have received this letter and are aware of the details of the moderation.

Please don't hesitate to contact me if you have any further questions regarding the moderation.

Kind regards

S Bartholomew
Head of Teaching & Learning/PE

**For attention of the PE Department (please return on Wednesday 24 April)
GCSE PE Moderation Day**

I have read your letter and confirm that my son/daughter will be available on 3 May between 12.00pm and 6pm if called for moderation. My child's name is

Signed

Date

