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Dear Parent/Carer

I am writing to inform you of some assessments all Year 7 students will be undertaking between Monday 12 October and Friday 23 October. These are Cognitive Abilities Tests (CATs). They are designed to assess a students' overall ability in a number of different areas and the results help us to provide support for students and formulate their targets.

All aspects of the assessments will be discussed with Year 7 students prior to taking the tests. Students will not be informed of the results.

There are five online assessments to be completed and students will be taken to the computing rooms to complete the assessments. Below are some key protocols for the tests:

- each assessment takes between 30 - 40 minutes to complete
- assessments will take place during normal timetabled tutor group lessons ie computing, science, drama etc
- computing rooms will be cleaned thoroughly between each group
- if a student misses a test they will be allocated into a catch-up slot
- students will be asked to use anti-viral wipes at the end to wipe the keyboard and mouse
- teaching assistants will be allocated to support individual students
- teachers will supervise the movement of students to the computing rooms which will happen when all other students are in their classrooms

Please make sure your child has their DEAR time book with them in case they finish early.

Please do emphasise to your child that these tests are nothing to worry about and no revision or preparation of any kind is required.

Thank you for your ongoing support.

If you have any questions please do not hesitate to contact me.

Yours faithfully

Mr J Chandler
Assistant Headteacher

