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Headteacher: Mr M Wignall

6 June 2020

Dear Parent/Carer

I hope you and your family are safe and well.

I am writing to let you know, following DfE and government [guidance](#), Year 10 students will be returning to school for some face to face provision from Monday 15 June.

The key points are outlined below:

- The Health and Safety of students and staff is of paramount importance. Thorough risk assessments and safety procedures are in place for all aspects of the schools operation.
- Government guidelines stipulate that only 25% of the cohort may be on-site at any one time therefore we are inviting approximately 60 students each day from Monday to Thursday.
- Students will be taught in socially distanced groups of no more than 12 and will be taught Mathematics, English and Science in three one hour lessons with a 15 minute break. Movement around the school will be minimised.
- Students will remain in the same teaching groups at all times when on-site – teaching groups will not reflect the classes students were in before lockdown.
- There will be staggered start times and students will be in school for just over 3 hours.
- We have contacted West Sussex to ascertain whether the 590/591 bus service will be available. Start and finish times can be confirmed once we have this information.
- Students should not use public transport to travel to school unless absolutely necessary.
- Students will wear summer uniform and must bring their own snacks, drinks and equipment. The canteen is not open at present.
- The Key Worker/vulnerable student scheme continues to operate alongside this provision.
- Home learning will continue to be the predominant mode of education for students.
- Changes to the rate of infection both locally and nationally may mean postponement

We are really looking forward to welcoming our students back and I will write to you again next week with further information including specific arrangements for your daughter/son.

Yours faithfully

Mr M Wignall  
Headteacher

