



Policy Statement on Equality & Diversity in Employment

Approved by: Staff, Learning and Leadership
Committee

Date: 16 March 2022

Last reviewed on: 16 March 2022

Next review due by: October 2023

**This Policy should be read in conjunction with other relevant WSCC policies
which are accessed via the County website**

Based on West Sussex County Council's Model School Policy Statement on Equality & Diversity in Employment, dated November 2012

AIM OF POLICY

The aim of this policy is to provide employees with a clear statement about the school's commitment to promoting equality and diversity within employment.

We seek to ensure that our working environment is one that respects and includes everyone regardless of their gender or gender reassignment; marital status (including civil partnership); sexual orientation; race, language, ethnic or national origins and nationality (including citizenship); religious belief or lack of belief; disability and / or medical conditions; age; whether they have dependants; trade union membership status and activity or political views/affiliations.

SCOPE OF THE POLICY

This policy applies to all employees within the school, regardless of how long they have been employed, their contractual hours and contract type.

Definitions

For us "equality" is about opportunity, access, participation and contribution on a fair and equal footing and providing a framework for this to happen.

The term "diversity" acknowledges there are differences between people and the school values and respects the variety of backgrounds, perspectives, values and beliefs of its employees.

PUBLIC SECTOR EQUALITY DUTY

The Equality Act 2010 places a statutory duty on the school to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation;
- Advance equality of opportunity; and
- Foster good relations between people from different groups.

Please click on this link to see Department for Education advice for Schools.
[DfE Equality Act 2010 - Guidance for Schools](#)

LINKS TO OTHER POLICIES

The School's Single Equality Policy sets out our commitments, values and objectives in relation to equality and diversity. It covers children, parents, staff, carers, governors and other stakeholders.

The Downlands Community School Behaviour at Work policy sets out how we expect employees to behave toward one another and outlines the framework for addressing issues that are raised.

The West Sussex County Council Standards of Conduct sets out the expected standards of behaviour and conduct for all employees.

GUIDING PRINCIPLES

- We are committed to providing equality of opportunity for all by eliminating discrimination. We will do this by ensuring that our practices reflect relevant employment legislation and good practice. Our employment decisions are based upon job related, objective criteria.
- We are committed to having a workforce that reflects the diversity within our community where everyone is treated with dignity and respect.

EMPLOYEE RESPONSIBILITIES

All employees, irrespective of their role, have a personal responsibility to comply with this policy, associated policies and to abide by the Equality Act 2010, in dealing with each other, managing staff and in their relationships with children, parents, carers, governors and other stakeholders.

In particular, employees, must not:

- discriminate against colleagues, other workers, job applicants, children, parents, carers, governors or other stakeholders;
- bully or harass colleagues, other workers, job applicants, children, parents, carers, governors or other stakeholders;
- encourage or try to encourage another person to treat others unfairly or to practice unlawful discrimination;
- victimise people who have made allegations or complaints of discrimination or who have provided information about such discrimination.

We will not tolerate any of the above behaviours. Where employees commit an act of unjustified or unlawful discrimination, or allow discrimination to occur without taking appropriate action, then they could be liable to a claim being brought against them as an individual, for example at an Employment Tribunal. The employee could also be liable to disciplinary action for a breach of the West Sussex County Council's Standards of Conduct, which could result in dismissal.

For more detailed information please see the following documents:

- West Sussex County Council Standards of Conduct
- Downlands Community School Behaviour in the Workplace Policy
- Definitions of bullying, harassment and victimisation
- Types of discrimination

EMPLOYER COMMITMENT

West Sussex County Council will carry out the following activities in order to demonstrate their commitment to equality and diversity, and also to fulfil their legal responsibilities.

7a. Employment Policies

West Sussex County Council will ensure that their employment policies, practices and associated guidance are fair to all by undertaking an equality analysis when they carry out employee related projects, policy developments and reviews. All of their policies, associated guidance and procedures are available to view and download from the West Sussex Services for Schools.

They will monitor the implementation of these policies to ensure that they remain fair in practice and that any barriers to and within employment are removed.

7b. Consultation

West Sussex County Council have consultation arrangements with a number of trade unions and professional associations.

7c. Staff Groups

There are three work-related interest groups organised by West Sussex County Council staff in partnership with UNISON. They are open to all school staff. The current groups are:

- GLO-West (Lesbian, Gay, Bisexual and Transgender) Staff Group
- Disabled Staff Group for staff with disabilities
- the Black and Minority Ethnic (BAME) staff group
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Current contact details for these groups is available from West Sussex.

ACCESSIBILITY

If you would like this information in another format, please email:

People.Management.Policy&Practice.Team@westsussex.gov.uk