

6th November 2024

Dear Parent/Carers

CHRISTMAS LUNCH – WEDNESDAY 11th DECEMBER 2024

In view of the popular nature of the Christmas lunch at Downlands, bookings are being taken in advance. If you would like to book and pay for a Christmas lunch for your child, please note the following;

PAYMENT

Payment of £4.30 is required in advance via SCOPAY. Please login, go to Trips and make the payment to 'Christmas Lunch 2024'. The cost includes a roast dinner with dessert and a cracker, and is served in the canteen. The Christmas lunch is available on SCOPAY until **3pm Monday 2nd December**. Payment cannot be accepted after this date. This is set up separately from the cafeteria account, to enable the Christmas meals to be ordered. Please do not assume your child can have a Christmas lunch if they have funds on their cafeteria account, this is a separate arrangement. The only way to ensure your child has the Christmas meal is to book and pay in advance to enable Caterlink to cater for the right number of people.

FREE SCHOOL MEAL ALLOWANCE

If your child is entitled to a free school meal and would like to have the Christmas lunch, please ask your child to let Mrs Cobb know, or please email her at jcobb@downlands.org by **Monday 2nd December** to ensure they are included in the numbers.

VEGETARIAN/VEGAN

If your child would like the vegetarian/vegan option, which is a Vegan Cheese and Vegetable Parcel, please complete the online form below by **Monday 2nd December**.

[Vegetarian Christmas Lunch Order Form](#)

Alternatively please email sjones@downlands.org

Please do NOT complete the form if your child does not want the vegetarian option as this has caused confusion previously. If you complete the online form your child will be given a vegetarian meal.

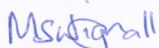
TICKETS

Every student who has pre-booked for a Christmas lunch will receive their ticket during tutor time the week beginning 4th December. Please advise your child to keep their ticket safe as they will need to bring it with them to receive their lunch on 11th December. Vegetarians will receive a green ticket.

NOT HAVING THE CHRISTMAS LUNCH?

For those students not wishing to have Christmas lunch, there will be a limited amount of cold food available to purchase in one of the food pods, not in the canteen. Pupils must then make their way back to their designated social area. Some cold food will be available as normal in the canteen and food pods at break time.

Yours faithfully



Mr M Wignall
Headteacher