

18 September 2025

Dear parent/carer,

**Year 10 Open Evening Guides
Thursday 2nd October**

We are delighted to be able to offer an Open Evening for prospective students again this year on Thursday 2nd October. Year 10 students are the guides for the evening. Downlands help students develop their leadership and this year is also the year prefects, senior and executive prefects will be appointed. We therefore strongly encourage all our year group to participate in the event.

The students will need to report to school at 5.45pm. They should gather in the Year 11 Common Room and should enter the building via the doors by the cloakrooms and not through the main entrance. The evening will finish at approximately 8:30pm.

If you are dropping your child off, please make sure it is away from the school entrance to avoid congestion. **Students must be in full school uniform.** Please can you agree with your child, arrangements for their safe journey home.

I am very grateful for your child's participation in this important school event and the experience will help them further develop their skills.

Please complete the permission for your child to be a guide at Open Evening **by Friday 26th September.**

[Year 10 guide permission form](#)

Thank you in advance for your help and support.

Yours faithfully,

Mr G Calvert
Head of Year 10