

My Child at School

Website: www.mychildatschool.com

App: iOS and Android app MyChildAtSchool Parent
App by Bromcom Computers Plc



How to log in/sign up



IMPORTANT: The MCAS login process relies on the contact email address attached to your child by the school. If you are unsure of the email address you have registered or have any other issues with MCAS, please email mcas@downlands.org.

Existing Users:

If you already have a child at the school you will log into MCAS using your email address and password and switch between child profiles.

New Users:

We will create a new **User Account** and send **Generate Password Email**.

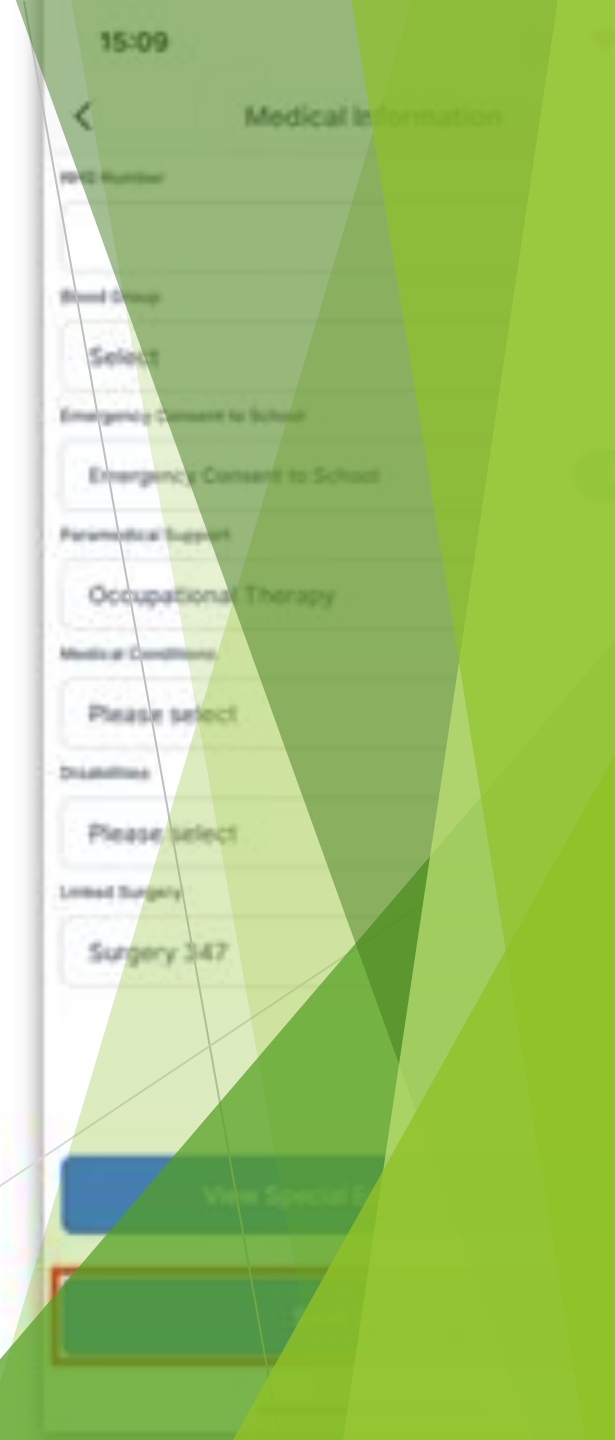
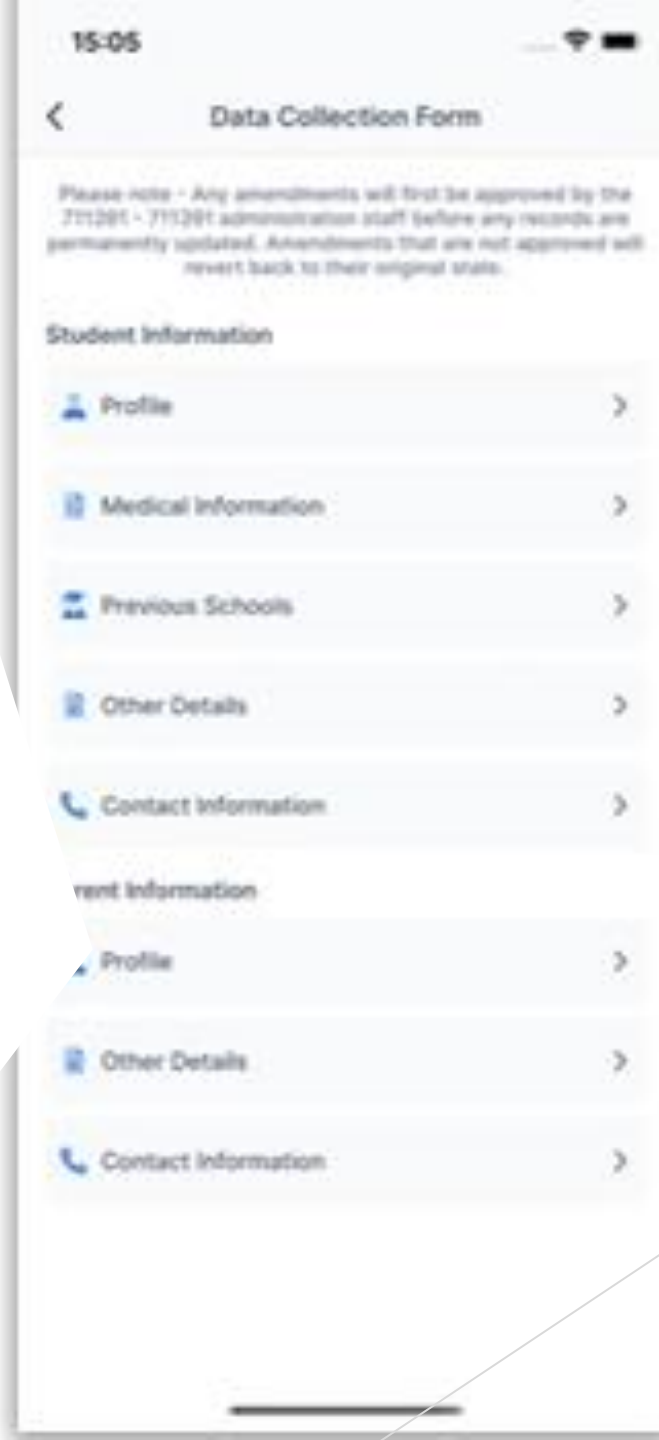
You will receive an email from the school with a link to the **Parent Login** screen and click **Here** to open the **Create Your Password** screen.

When you first use the app you will be asked to create a passcode. Once the app is set up you will be able to turn on biometric login if your phone has this.

First Log In – Data Collection

- ▶ On your first log in (or viewing your new student) you will be directed to the Admissions Form.
- ▶ This is where you will add/update
 - ▶ Extra information about your student
 - ▶ Emergency Contact Details – you must have at least 2 contacts for your student
 - ▶ Medical information – please note you will be contacted for further details if you highlight a medical need for your student
 - ▶ Antihistamine and Paracetamol Permission

Please Note: Once an **Admissions Form** has been submitted it will no longer be accessible, please ensure all information is completed and correct before submitting an **Admissions Form**



Parental Consents

- ▶ Please navigate to the Parental Consent panel to review and give consents
- ▶ Simply click the radio buttons to give consent
- ▶ To remove consent you will need to contact the school Data Manager

✓ Parental Consent

YOU ARE HERE: [Dashboard](#) > [Parental Consent](#)

Save

Parental Consent	YES, I give consent	NO, I do not give consent
Can you child attend Sport fixtures at other schools Can you child attend Sport fixtures in school and at other schools	☒	☐
Media Consent Do you give consent to this	☒	☐
School Magazine School Magazine	☐	☒
School Website School Website	☒	☐

*Please call the school or visit reception to revoke any parental consent.

Post Admissions

- ▶ All information on the Admission Form will be checked and approved by the Data Manager
- ▶ As you cannot edit the Admission Form, please contact the office if you need to correct anything
- ▶ Once your child has started school you will be able to access the Data Collection Form at any time to request updates to contact details
- ▶ Parental consents are also available to view when your child has started school, to remove consent at any time please contact the Data Manager

Change Student

Dashboard

Data Collection Form

Update contact details

Detentions

Homework

Reports

Timetable

Clubs

Trips

Parental Consent

Update consents

Attendance

More

Period	Mark
AM	

Check attendance

Targets & Assessment

More

View Targets

Detentions

More

Date	Time	Length	Subject	Detention Type
05/09/2024	15:05	60 min	Computing	40 Minute Detention

Check behaviour and achievement

Homework

More

Assigned Date	Homework Title	Due Date
04/09/24		7 days)
04/09/24		12 days)

Monitor homework

Announcements

More

Read communications

Clubs & trips

Book into clubs

Behaviour

More

Date	Description	Status
04/09/24	ROCKS Optimism +1 Point	
04/09/24	C2 Late to Lesson	
03/09/24	ROCKS Optimism +1 Point	

Timetable

More

Subject	Class	Teacher	Time
			08:40
			09:00
			10:00
3	English	8CD/ENG4 Mrs E Dudley-Thorne	11:20

Check timetable

Reports

Reports will expire at the end of the academic year

More

Published	
11/06/2024	Term 3

Access school reports